

RATCLIFFE ON THE WREAKE PARISH COUNCIL MEETING

Minutes of the parish council meeting held on Thursday 16th May 2019 at 7.30 PM in the village hall

Present:

Cllr Tom Chaplin, Cllr Mick Wells, Cllr Pauline Lewis and Cllr Ron Wood. 3 members of the public and the clerk.

398/2019 – Appointment of Chair

Cllr Chaplin proposed Cllr Wells as Chair and this was seconded by Cllr Lewis. Cllr Wells accepted the role of Chair for a period of twelve months.

399/2019 – Appointment of Vice Chair

Cllr Wells proposed Cllr Chaplin as Vice Chair and this was seconded by Cllr Lewis. Cllr Chaplin accepted the role of Vice Chair for a period of twelve months.

400/2019 - Resolution to receive apologies for absence

- Cllr Emily Le Gros, Cllr Poland

401/2019 - Resolution to receive declarations of interest on items of the agenda and completion of acceptance of office forms

As agreed Declarations of Interest would be recorded at the start of each meeting. Councillors declaring an interest would still be entitled to take part in discussions unless the item is prejudicial, councillors would not be allowed to vote on the item or add opinion.

- N/A
- Councillors completed all the relevant post election paperwork

402/2019 – County Council/Police reports

- The clerk confirmed that there was no police report. The Chair asked the clerk to contact Matthew Harburt to see if it is possible for someone to attend a future meeting.

403/2019 - Public Questions

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- N/A

404/2019 – Resolution to approve and sign minutes of the Parish Council meeting of the 21st March 2019

The minutes of the meetings were circulated to all councillors prior to the meeting for them to be reviewed. The minutes were accepted as a true and accurate record of the meeting and signed and will be uploaded onto the website.

405/2019 - Resolution to approve payment of outstanding accounts

The clerk reported that the total of the current account as £1,361.82 and the total of reserve account as £5,388.32. The clerk presented the following payments for authorisation. Cllr Chaplin proposed the approval of all payments and this was seconded by Cllr Wells.

00436	• LRALC, annual membership	£115.46
00437	• Helen Chadwick, clerks salary, expenses & hall hire	£247.97
00438	• Helen Chadwick, annual insurance	£238.99
	Total outgoing cheques:	£674.42

406/2019 – Resolution to approve and sign year end accounts and annual governance statement for 2018/2019

The clerk presented the year end accounts for 2018/2019 which showed an income of £2,182.75 and expenditure of £6,198.00. Councillors reviewed the accounts and agreed that they should be accepted as a true reflection of the accounts for 2018/2019. Cllr Wells proposed that the year end accounts be approved and signed, this was seconded by Cllr Chaplin.

407/2019 – Resolution to adopt Standing orders

The clerk circulated a copy of the standing orders prior to the meeting and reported that there were no changes to the standing orders, councillors agreed to accept them as a true reflection of the administration processes for the year. The clerk reminded councillors that they can be updated at any time during the year if needed.

408/2019 – Resolution to adopt Financial orders

The clerk circulated a copy of the financial orders prior to the meeting and reported that there were no changes to the financial orders, councillors agreed to accept them as a true reflection of the financial controls for the year. The clerk reminded councillors that they can be updated at any time during the year if needed.

409/2019 – Update on the Church Lane project and agree any actions

Cllr Chaplin reported that the area has been completed, the trees and plant appear to have settled, there will be another layer of top soil added to the area. The clerk commented that Highways have been approached about resurfacing the slop at the entrance to the area and it was agreed that this should be chased.

410/2019 – To discuss the speed of traffic on Church Lane and the possibility of it being classified as 20mph

The Chair reported that numerous concerns have been raised regarding the speed of vehicles on Church Lane. It was noted that there is an increased amount of children and animals on the lane and the speed of vehicles down the lane is getting very worrying. It was noted that because there are fewer vehicles parked on the lane it looks more open.

It was agreed that the parish council would look into the possibility of having the lane classified as 20mph and to see if additional signs about slow cars, pedestrians, etc. can be installed.

411/2019 – To discuss dog fouling and agree actions

It was reported that a complaint has been made about the ongoing issue with dog fouling at the bottom of Church Lane and what steps are being taken to address the situation. It was noted that a resident has contacted the clerk to ask if a formal letter can be sent to the owner of the dog warning them of their obligations as dog owner. Cllr Wood asked if we knew the owners of the dogs and if so whether we could speak with them informally. Cllr Wells suggested that we look to produce a flyer to go through all doors, the clerk will contact Charnwood Borough Councils to see if they have some flyers and also put an article in the next edition of the newsletter. Need to remind residents that they do have an obligation as dog owners.

Councillors discuss the possibility of installing dog foul bins and the clerk reported that the cost of purchasing a specific dog foul bin is in the region of £245.00 with emptying fees of £20.80 per month. There will also be the cost to install the bin and we would need to look into whether permission would be needed. The clerk reminded councillors that dog foul can be placed into any bin on a highways.

412/2019 – To discuss the condition of the parish council bench and agree actions

The clerk reported that a member of the public had been emailed raising a concern about the condition of the bench at the side of the church. The Chair reported that the bench was bought by the parish council and was a replacement for a bench bought to celebrate the Royal Wedding in 1981. It was noted that the bench is on the road side footpath and faces north, it has bird dropping on it and natural Lichen growth. It was agreed that this needs to be removed but as the bench is hardwood it does not need any wood treatment. Cllr Chaplin offered to clear the bench.

413/2019 – To receive an update on progress made with the speed camera and agree actions

The clerk reported that she had received apologies from Matt Smith, the Senior Engineer at LCC following the delayed response which had arisen due to internal reorganisation. He has confirmed that he will be the sole contact regarding the signs. He has now provided guidance documents setting out the County Council's position regarding third party funded works, an example of an appropriate risk assessment document and the form of words for the Memorandum of Understanding. It was reported that the risk assessment example would relate to a Mobile VAS solution and they would want to see evidence that the parish council have considered the risks associated with working with the equipment and has put measures in place to reduce or eliminate them. If the parish council is looking to replace the existing signs on a like for like basis then risk assessments would be undertaken by designers/contractors.

Matt Smith has asked that councillors consider the documentation and decide whether fixed or mobile units are preferred in the village so that he provide details of the next steps. The clerk confirmed that she will circulate all the information to councillors so that it can reviewed and the necessary action take.

It was noted that there is already a sign at the location that was installed by Highways. Councillors agreed that the Chair would contact Cllr Poland to see what support he can offer the parish council.

414/2019 – To discuss and agree to the installation of a light to the front of the village hall porch

Cllr Chaplin commented that he is still waiting to hear from the village hall committee about the installation of the light.

415/2019 – Parish Councillor Updates

- Cllr Chaplin asked for the purchase of a defibrillator to be added to the agenda
- Cllr Wells commented that he is going to find out how much replacement stakes will be for the 5 new trees, the current stakes are too small now. It was agreed that this item would be added to the agenda for the July meeting.
- Cllr Lewis asked that the parish council write to Mr Horton for his courageous efforts in apprehending a burglar.

416/2019 – Date of next meeting

The date of the next parish council meeting was confirmed as Thursday 18th July 2019 commencing at 7.30 PM

The Chair closed the meeting at 20:15 PM.

Signed:

Date: