

RATCLIFFE ON THE WREAKE PARISH COUNCIL MEETING

Minutes of the meeting held on
Thursday 18th May 2017 at 7.30 PM in the village hall

Present:

Cllr Tom Chaplin and Cllr Pauline Lewis
PSCO Brian Geeson, 4 members of the public were present and the clerk

The Chair confirmed that the meeting was not quorate so no decisions could be made and items needing a decision would be added to the July agenda.

251/2017 – Appointment of Chairman

The meeting was not quorate so this item will be moved to the July agenda.

252/2017 – Appointment of Vice Chair

The meeting was not quorate so this item will be moved to the July agenda.

253/2017 - Resolution to receive apologies for absence

- Cllr Andy Cartwright, Cllr Wells, Cllr Le Gros
- Cllr David Houseman & Cllr Poland

254/2017 - Resolution to receive declarations of interest on items of the agenda

As agreed Declarations of Interest would be recorded at the start of each meeting. Councillors declaring an interest would still be entitled to take part in discussions unless the item is prejudicial, councillors would not be allowed to vote on the item or add opinion.

- N/A

255/2017 – County Council/Police reports

- Cllr reports were circulated prior to the meeting.
- PSCO Brian Geeson attended the meeting to provide an update on local crime and reminded parishioners that unless incidents are reported to the police no further action can be taken and no crime is recorded.

256/2017 - Public Questions

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- N/A

257/2017 – Resolution to approve and sign minutes of the Parish Council meeting of the 23rd March 2017

The meeting was not quorate so this item will be added to the July agenda.

258/2017 - Resolution to approve payment of outstanding accounts

- Current account balance = £2,620.67
- Reserve account balance = £9,377.32

The following cheques were signed at the meeting because the amounts had previously been authorised by all councillors.

0323	• Moss Solicitors, Boathouse completion fee	£741.00
0324	• LRALC, annual membership	£113.03
0325	• LCC, street lighting	£65.70
0326	• 2Commune Ltd, website development costs	£270.00

0327	• Kevin Shaw, internal audit fee	£20.00
0328	• Helen Chadwick, clerks salary and expenses	£242.40
0328	• Mick Wells, purchase of replacement trees	£97.50
0329	• Ratcliffe Village Hall, hall hire	£26.00
	Total outgoing cheques:	£1,576.63

Resolved: The clerk will arrange for all payments to be made as soon as possible.

259/2017 – To discuss and agree any amendments to Parish Council Standing Orders

The meeting was not quorate so this item will be added to the July agenda.

260/2017 – To discuss and agree any amendments to Parish Council Financial Orders

The meeting was not quorate so this item will be added to the July agenda.

261/2017 – To discuss and approve year end accounts for 2016/2017

The meeting was not quorate so this item will be added to the July agenda. The clerk will contact Grant Thornton and explain why the Parish Council will be unable to submit their annual return by the June deadline.

262/2017 – Update on the Boathouse

The clerk reported that the transfer of the deeds for the Boathouse has now been completed and all the documentation from the solicitor has been received. The clerk has contacted the insurance provider to remove the Boathouse from the schedule.

263/2017 – Update on planning application for the land on Church lane

The clerk reported that she had had several discussions with the planning department and it was agreed that the Chair would liaise with the planning department to arrange a site visit to discuss the final details of the planning applications.

264/2017 – Parish Councillor Updates

On behalf of Cllr Wells the clerk reported that:

- The replacement trees had been planted on Thrussington Road.

Cllr Chaplin reported that:

- There appeared to be some work taking place in relation to broadband and asked the clerk to see whether she find out any further information.

265/2017 – Date of next meeting

The clerk confirmed that the next meeting will take place on Thursday 20th July and will commence at 7.30 PM in the village hall.

The Chair closed the meeting at 8.30 PM.

Signed:

Date: