

# **RATCLIFFE ON THE WREAKE PARISH COUNCIL MEETING**

## **Minutes of the annual parish council meeting held on Thursday 17<sup>th</sup> May 2018 at 7.30 PM in the village hall**

### **Present:**

Cllr Tom Chaplin, Cllr Mick Wells and Cllr Pauline Lewis, 3 members of the public were present, Cllr Poland, one PC, one PCSO and the clerk

### **321/2018 – Appointment of Chairman**

Cllr Wells proposed Cllr Chaplin as the Chair and this was seconded by Cllr Lewis. Cllr Chaplin accepted the position of Chair for a further 12 months.

**Resolved:** Cllr Chaplin signed the declaration of acceptance of office for Chairman for one year.

### **322/2018 – Appointment of Vice Chair**

Cllr Chaplin proposed Cllr Lewis as the Vice Chair and this was seconded by Cllr Wells. Cllr Lewis accepted the position of Vice Chair for 12 months.

**Resolved:** Cllr Lewis signed the declaration of acceptance of office for Chairman for one year.

### **323/2018 - Resolution to receive apologies for absence**

- Cllr Andy Cartwright and Cllr Emily Le Gros

### **324/2018 - Resolution to receive declarations of interest on items of the agenda**

As agreed Declarations of Interest would be recorded at the start of each meeting. Councillors declaring an interest would still be entitled to take part in discussions unless the item is prejudicial, councillors would not be allowed to vote on the item or add opinion.

- N/A

### **325/2018 – County Council/Police reports**

- Cllr Poland reminded parishioners of the new Community Grant Scheme that is being implemented across the region and that each Borough Councillor has £1,000 that they can donate to a good cause. Any community group can submit an application for between £250 and £1,000.
- The PC reported that there had been no crime reported in the village but reminded parishioners of the importance of securing homes and vehicles, including sheds and other outbuildings. The Chair thanked the police for providing the crime prevention leaflets which have been circulated in the village.

### **326/2018 - Public Questions**

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- N/A

### **327/2018 – Resolution to approve and sign minutes of the Parish Council meeting of the 22<sup>nd</sup> March 2018**

The minutes of the meetings were circulated to all councillors prior to the meeting for them to be reviewed.

**Resolved:** The minutes were accepted as a true and accurate record of the meeting and signed.

### **328/2018 - Resolution to approve payment of outstanding accounts**

The clerk reported that the first instalment of the precept had been received (£1,000) and that there was a gap in the cheque numbers because a new cheque book was being used. Councillors approved the following cheques.

0411	• LRALC, annual membership	£116.35
0412	• Helen Chadwick, clerks salary	£150.00
0413	• Ratcliffe Village Hall, hall hire	£13.00
	<b>Total outgoing cheques:</b>	<b>£279.35</b>

### **329/2018 – Resolution to adopt Parish Council Standing Orders**

The clerk reported that there were no changes to the Standing Orders, councillors agreed to accept them for the following year. The clerk reminded councillors that they can be updated at any time during the year if needed.

### **330/2018 – Resolution to adopt Parish Council Financial Orders**

The clerk reported that there were no changes to the Financial Orders, councillors agreed to accept them for the following year. The clerk reminded councillors that they can be updated at any time during the year if needed.

### **331//2018 – Resolution to approve and sign year end accounts 2017/2018**

The clerk presented the year end accounts for 2017/2018 which showed an income of £2,97101 and expenditure of £4,762.00. Councillors reviewed the accounts and agreed that they should be accepted as a true reflection of the accounts for 2017/2018.

**Resolution:** The year end accounts including the AGAR were signed by the Chair and the clerk, the clerk will submit them to the auditor.

### **332/2018 – Update on Charnwood Borough Council planning application for land on Church Lane and agree actions**

The Chair reported that the planning application for the works on the land on Church Lane had been granted with conditions. It was agreed that a schedule of works will now be produced so that we can go out to tender for the works. Councillors agreed for the tenders to be received by the Chair and clerk for them to make an informed decision so that work can commence as soon as possible rather than waiting for the next meeting. The clerk confirmed that a copy of the tenders would be circulated to councillors for information.

### **333/2018 – Update from Highways regarding the use of the current VAS posts for new mobile speed activation sign**

The clerk reported that she had received notification from Highways that whilst it would be acceptable for the parish council to use the current post for the new VAS that it would need to go through the legal team, safety team for working in the highway and procurement for it to be fully approved. The clerk commented that Adam Wilson (LCC Highways) had been unable to give a timescale but would work with the clerk to ensure it was done as soon as possible.

### **334/2018 – Discussion regarding dog fouling and agree actions**

Councillors agreed that dog fouling remains a concern in the village and it was agreed that a notice would be included in the next village newsletter reminding members of the public of the dangerous of leaving dog foul on the ground and also of their responsibility to pick it up.

### **335/2018 – To discuss the future of the 128 bus route and agree actions**

The Chair reported that the future of the 128 bus route is under threat due to lack of funding and limited use. Councillors agreed that this was disappointing but that if members of the village did not use the service then it was understandable that it would be removed.

### **336/2018 – To discuss the proposed traveller site in Syston and how it may affect Ratcliffe and agree actions**

The clerk circulated a copy of the Charnwood Borough Council press release regarding the traveller site. Councillors noted the press release and agreed that it would be discussed at a future meeting if needed.

**337/2018 – To discuss the proposal to make an annual donation to the village hall for specific projects**

The Chair requested that the parish council consider making an annual donation to the village hall for projects. The clerk reminded councillors about the process for making donations and looking at requests for monies from community groups. Councillors agreed to review this when they met to set the 2019/2020 precept.

**338/2018 – Update on co-option of councillors**

The clerk reported that there had been no interest from prospective individuals following the advert. Councillors proposed that the clerk speak with the Democratic Services to start a discussion about merging with another parish council.

**339/2018 – Parish Councillor Updates**

- N/A

**340/2018 – Date of next meeting**

The clerk confirmed that the next meeting will take place on Thursday 19<sup>th</sup> July 2018 at 7.30 PM in the village hall.

**The Chair closed the meeting at 9:00 PM.**

**Close section of the meeting**

**341/2018 – To discuss how the three parking spaces on Church Lane will be allocated**

Councillors discussed the fairest way to offer the three new parking spaces and it was agreed that the four properties with the most limited/or no parking facilities should be approached to see whether they would be interested in renting a space from the parish council.

**Signed:**

**Date:**